



राष्ट्रीय प्रौद्योगिकी संस्थान गोवा

कुनकोलिम, जिला दक्षिण गोवा, गोवा, पिन-403703

NATIONAL INSTITUTE OF TECHNOLOGY GOA
Cuncolim, South Goa District, Goa, Pin-403703

दिनांक / Date: 11.06.2025

CIRCULAR

The Institute House Allotment Committee in its 7th HAC meeting on 28.05.2025 has decided to incorporate the following points.

- The residential quarter will be officially allotted to the applicant only after the House Allotment Committee members have reviewed the request and submitted their comments through minutes and approved by the Competent Authority.
- Ad-hoc employees who continue to occupy Institute accommodation after the completion of their contractual employment period will be required to pay the full license fee for the respective month and bear the cost of electricity charges for duration of 15 days post-contract. In case the stay is extended beyond 15 days; the charges will be for full month.
- Once the concerned employee has vacated the residential accommodation and officially returned the keys to the Estate Office, the employee will be entitled for HRA which was discontinued after the allotment of staff quarter. The same should be intimated to the AR (Establishment and Accounts) for necessary action and HAC for information by the Estate Office.

**-SD-
REGISTRAR**

Copy to:

1. All HoDs
2. Institute Notice board
3. PA to Director & Registrar
4. House Allotment Committee